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Amani Abbas Sayed Ahmad   
   
Personal information   
   
Marital statue : married with two kids   
   
Place of birth : Khartoum 7th July 1964 – Sudan   
   
   
   
   
   
Education and qualifications :   
   
   
   
First Secondary School – Kingdom of Saudi Arabia- Bachelor Degree – History – India – Madras   
   
Master of Translation - International Africa University - Khartoum-   
   
Diploma of Journalism– India – Madras   
   
Worked as a freelancer in translation offices in Saudi Arabia and Dubai -   
   
- Diploma of Computer – six months – British Council – Sudan – Khartoum   
   
Interests and activities: reading English novels – interest in knowing computer programs – sat for icdl certificate   
   
   
   
Languages : Arabic as a native language – English fluently – French good   
   
   
   
Work experience :   
   
   
   
- Rehabilitation institute – Hofuf – Saudi Arabia – English teacher   
   
Al –Alaamia institute – Hofuf – Saudi Arabia – Teaching technical English for computer users – computer applications  
   
-

2000 – 2008Al- khaleej company for training and education –Direct

English – Hofuf – English teacher for levels from 1 to 7 and preparing

students for TOEFL and TOEIC exams   
   
A freelance journalist for a number of newspapers in Sudan   
   
- Teaching the new syllabus of Diploma students at Direct English   
   
- Teaching Technical English for computer users   
   
Now a teacher of English at the British Educational Schools - Khartoum - Sudan   
   
Summer jobs : 2001 -02-03 – 04 – 05 managerial duties in place of Direct English manager for the months of summer   
   
- Appointing teachers for the department   
   
- Issuing weekly and monthly reports of the department and sending them to the head quarter   
   
- Arranging conversation classes for the students and dealing with the syllabus of these classes   
   
- Ordering books – stationary for the department   
   
Cooperate

with the computer section to arrange students' labs and equipments for

the department such as( formatting the PC's , arranging Direct English

placement tests – TOEFL exams )   
   
Arranging summer courses for kids and activities regarding them-   
   
- Issuing certificates for the graduate students   
   
- Evaluate teachers   
   
Contact numbers   
   
00249918183081   
   
email - [amaniabbassidahmad@hotmail.com](mailto:amaniabbassidahmad@hotmail.com)

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